

Central Bedfordshire  
Council  
Priory House  
Monks Walk  
Chicksands,  
Shefford SG17 5TQ



**please ask for** Martha Clampitt  
**direct line** 0300 300 4032  
**date** 23 February 2012

## NOTICE OF MEETING

### CENTRAL BEDFORDSHIRE SCHOOLS FORUM

Date & Time

**Monday, 5 March 2012 at 6.00p.m.**

Venue at

**Council Chamber, Priory House, Monks Walk, Shefford**

Richard Carr  
**Chief Executive**

To: The Chairman and Members of the CENTRAL BEDFORDSHIRE SCHOOLS FORUM:

School Members:	Anne Bell, Headteacher, Willow Nursery School David Brandon-Bravo, Headteacher Parkfields Middle School Shirley-Anne Crosbie, Headteacher, Glenwood Special School Richard Holland, Governor, Harlington Upper School Sue Howley MBE, Governor, Greenleas Lower School Sharon Ingham, Headteacher, Hadrian Lower School Vaughan Johnson, Governor, Edward Peake Middle School Anne Kentish, Head Teacher Kensworth Lower School Jim Parker, Headteacher, Manshead Upper School Ray Payne, Headteacher, Henlow Middle School Rob Robson, Headteacher, Samuel Whitbread College Stephen Tiktin, Governor, Linslade Lower School
Non School Members	Ian Greenley, Church of England Diocese Representative Ali Hadawi CBE, 14 - 19 Partnership Sector Representative Bill Hamilton, Roman Catholic Diocese Representative Caroll Leggatt, PVI Early Years Providers Representative
Observer:	Cllr M A G Versallion, Executive Member for Children's Services

Please note that there will be a pre-meeting starting **half an hour before** the Forum meeting to enable technical aspects of the reports to be discussed with officers before the Forum meeting begins.

# AGENDA

1. **Apologies for absence**

To receive apologies for absence and notification of substitute members.

2. **Minutes of the previous meeting and matters arising**

To approve the minutes of the previous meeting 23 January 2012 and to receive an update on any matters arising from these.

## Proposals

<b>Item</b>	<b>Subject</b>	<b>Page Nos.</b>
3	<b>Support for Vulnerable Pupils at Key Stage 2</b>  To ask the Schools Forum to provide funding for allocation to maintained middle schools and primary schools with Year 5 pupils to support vulnerable pupils in Key Stage 2.	* 13 - 14
4	<b>Special Educational Needs</b>  The report outlines how the centrally retained DSG is used to support SEN functions, and sets out future direction of travel.	* 15 - 18
5	<b>Ethnic Minority and English as an Additional Language</b>  The report proposes to Schools Forum that funding previously allocated to schools through the now discontinued Ethnic Minorities Achievement Grant (EMAG) be allocated to schools for the financial year 2012-13 through a top-slice of the Dedicated Schools Grant (DSG), in the same way as it was allocated in 2011/12.	* 19 - 20
6	<b>Trade Union and Professional Associations</b>  To seek approval for the continuation of DSG funding for facilities release time for trade unions and professional associations.	* 21 - 26
7	<b>Dedicated Schools Grant (DSG)</b>  To note the update on the DSG arrangements and make recommendations for the 2012/13 distribution.	* 27 - 32

- 8      **School Specific Contingency Budget**      \*      33 - 36

To update the Schools Forum on the use of the Schools Contingency Budget for 2011/12 and recommend the Budget for 2012/13.

- 9      **Schools Forum Budget**      \*      37 - 38

To update the Schools Forum on the use of the School Forum Budget for 2011/12 and recommend the Budget for 2012/13.

<b>Updates and Feedback</b>
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<b>Item</b>	<b>Subject</b>	<b>Page Nos.</b>
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| 10 | <b>Pupil Referral Unit</b> | *      39 - 42 |
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The report outlines the arrangements for the use of Central Bedfordshire's Pupil Referral Unit in the Academic Year 2011/2012, and proposals for the future.

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| 11 | <b>Capital allocations 2012/13</b> | *      43 - 50 |
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To advise the Forum of the total Department for Education capital allocations to schools and the Council for 2012/13 and to invite the Forum to comment on the proposed use of the Council level allocations.

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| 12 | <b>Schools Forum Membership Review</b> | *      51 - 54 |
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The report details the changes which will be made to the composition of the Schools Forum from 1 April 2012.